



County of Los Angeles
CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

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MICHAEL D. ANTONOVICH
Fifth District

March 2, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: FIRE DEPARTMENT
FIRE CAMP 8 JET FUEL DISPENSING TANK PROJECT
CITY OF MALIBU
AWARD CONSTRUCTION CONTRACT
SPECS. 7002; CAPITAL PROJECT NO. 70952
(THIRD DISTRICT) (3 VOTES)**

SUBJECT

Award the construction contract for the Fire Camp 8 Jet Fuel Dispensing Tank project.

**JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING
AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY:**

1. Approve the revised \$351,000 total project budget for construction of the Fire Camp 8 Jet Fuel Dispensing Tank project, in the City of Malibu.
2. Find that Fast Track Construction Corporation is the apparent Lowest Responsive and Responsible Bidder, and award a construction contract to Fast Track Construction Corporation for the Fire Camp 8 Jet Fuel Dispensing Tank project for \$130,600, subject to the satisfactory and timely receipt by the County of acceptable Faithful Performance and Payment for Labor and Materials Bonds and evidence of contractor-required insurance.

"To Enrich Lives Through Effective And Caring Service"

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3. Delegate to the Director of Public Works the authority to determine, in accordance with the applicable contract and bid specifications, whether the contractor has satisfied the conditions for contract award, and authorize the Director of Public Works to execute the construction contract, in the form previously approved by County Counsel, with Fast Track Construction Corporation and to establish the effective date of the construction contract if the Director of Public Works determines that the above conditions have been satisfied.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow construction of the Fire Camp 8 Jet Fuel Dispensing Tank project to commence.

Fire Camp 8 is located at 1200 South Rambla Pacifico in the City of Malibu. The proposed project consists of the installation of a new 4,000-gallon aboveground jet fuel tank to supplement the existing 1,500-gallon tank at Fire Camp 8 that will enhance the air operations response capability during peak fire season in the Malibu area. The new tank will consist of a double-walled, cement-jacketed fuel tank with leakage monitoring and an alarm system. The tank will be placed on a concrete slab with a secondary containment berm and concrete masonry unit enclosure designed to prevent leakage into the groundwater in accordance with current environmental standards.

On November 17, 2009, your Board adopted plans and specifications and instructed the Executive Officer of your Board to advertise for bids. On December 15, 2009, six bids were received. Fast Track Construction Corporation (Fast Track) was the apparent Lowest Responsive and Responsible Bidder with a total lump sum bid of \$132,600. The bid results are summarized in Attachment B.

As approved by your Board on November 17, 2009, a consultant services agreement was executed with Fast Track to prepare a baseline construction schedule for a \$2,000 not-to-exceed fee, which will be subtracted from their total lump sum bid as described in the Instructions to Bidders. Public Works reviewed the baseline construction schedule and finds it acceptable.

Implementation of Strategic Plan Goals

Construction of the Fire Camp 8 Jet Fuel Dispensing Tank project meets the Countywide Strategic Plan goal of Operational Effectiveness (Goal 1) by supporting the Fire Department's efforts to better service the community by enhancing the

effectiveness of aerial firefighting and ancillary helicopter operations on wild fire and other emergency incidents.

FISCAL IMPACT/FINANCING

The recommended construction contract with Fast Track is for \$130,600, which includes the base lump sum bid of \$132,600, minus \$2,000 for the consultant services agreement previously awarded to Fast Track for preparation of the baseline schedule.

Due to the receipt of favorable bids, the revised total project budget is \$351,000, which is \$57,000 less than the previously Board-approved project budget of \$408,000. The revised project budget includes construction, change orders, plans and specifications, consultant services, miscellaneous expenditures, and County services.

The Fiscal Year 2009-10 Capital Projects/Refurbishments Budget includes sufficient appropriation to fund the project costs. The project is funded by the Fire District's Accumulated Capital Outlay fund and a \$90,000 donation from the Katzenburg Family Trust. There is no impact to net County costs.

The revised Project Schedule and Budget Summary are included in Attachment A.

Operational Budget Impact

Based on the project description, the Fire District does not anticipate any one-time, start-up or ongoing costs for Fire Camp 8 resulting from the recommended actions. The project provides improvements with maintenance requirements to be fulfilled with existing staff and resources. Should the necessity arise, the Fire Department will work with the Chief Executive Office to determine the appropriate level of maintenance and funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The State Public Contract Code requires the County to award construction contracts to the Lowest Responsive and Responsible Bidder, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be "responsive" to specific criteria under the solicitation, including, but not limited to licensure, bonding, and insurance requirements; and (3) is determined by the County to be a "responsible" bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Fast Track is willing to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

Fast Track is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.206 (Defaulted Property Tax Reduction Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

The project budget is below the threshold of requirements for Civic Art Policy adopted on December 7, 2004. Therefore, this project does not include 1 percent of design and construction costs to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

On March 17, 2009, your Board determined this project to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines, Section 15303 (e), and the County of Los Angeles Environmental Reporting Procedures and Guidelines, Class 3, adopted by your Board on November 17, 1987, because the work consists of the installation of new equipment in a small accessory structure to the existing helipad. A notice of exemption was filed with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

On November 17, 2009, your Board adopted plans and specifications for the Fire Camp 8 Jet Fuel Dispensing Tank project at an estimated cost of \$190,000, and instructed the Executive Officer of your Board to advertise for construction bids. On December 15, 2009, six bids were received. Fast Track was found to be the apparent lowest responsible bidder meeting the criteria adopted by your Board.

Fast Track's Community Business Enterprises participation data and three-year contracting history with the County are on file with Public Works.

As requested by your Board on February 3, 1998, this contract opportunity was listed on the Doing Business with Us website.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended services. The facility is currently operational, and construction activities will be coordinated with the administrative and facility staff to minimize the impacts on the community and to maintain safe access during construction.

The Honorable Board of Supervisors
March 2, 2010
Page 6

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; the Department of Public Works, Project Management Division II; and the Fire Department.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



P. MICHAEL FREEMAN
Fire Chief

WTF:PMF:GF
SK:DJT:SW:zu

Attachments (2)

- c: Executive Office, Board of Supervisors
 - Arts Commission
 - Auditor-Controller
 - County Counsel
 - Department of Public Works
 - Fire Department
 - Office of Affirmative Action Compliance

March 2, 2010

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS: FIRE DEPARTMENT
FIRE CAMP 8 JET FUEL DISPENSING TANK PROJECT
CITY OF MALIBU
AWARD CONSTRUCTION CONTRACT
SPECS. 7002; CAPITAL PROJECT NO. 70952
(THIRD DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Design Contract	03/25/09*
Design	
Construction Documents	08/10/09*
Jurisdictional Approvals	10/01/09*
Construction Bid and Award	03/02/10
Construction	
Substantial Completion	06/23/10
Acceptance	08/24/10

*Completed activity

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget	Impact of this Action	Revised Budget
Land Acquisition	\$ 0	\$ 0	\$ 0
Construction			
Low Bid Contract	\$ 190,000	(\$ 57,400)	\$ 132,600
Bid Contingency	\$ 0	\$ 0	\$ 0
Change Orders (15 percent)	\$ 19,000	\$ 400	\$ 19,400
Demolition (JOC)	\$ 10,000	\$ 0	\$ 10,000
Offsite Construction	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0
Construction Consultants	\$ 0	\$ 0	\$ 0
Miscellaneous Expense	\$ 0	\$ 0	\$ 0
Telecomm Equipment – Affixed to Building	\$ 0	\$ 0	\$ 0
Civic Arts	\$ 0	\$ 0	\$ 0
Subtotal	\$ 219,000	(\$ 57,000)	\$ 162,000
Programming/Development	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 30,000	\$ 0	\$ 30,000
Consultant Services			
Deputy Inspection	\$ 10,000	\$ 0	\$ 10,000
Site Planning	\$ 0	\$ 0	\$ 0
Hazardous Materials	\$ 0	\$ 0	\$ 0
Geotech/Soils Test	\$ 0	\$ 0	\$ 0
Material Testing	\$ 5,000	\$ 0	\$ 5,000
Cost Estimating	\$ 2,000	\$ 0	\$ 2,000
Topographic Surveys	\$ 0	\$ 0	\$ 0
Construction Management	\$ 0	\$ 0	\$ 0
Construction Administration	\$ 0	\$ 0	\$ 0
Environmental	\$ 0	\$ 0	\$ 0
Move Management	\$ 0	\$ 0	\$ 0
Equipment Planning	\$ 0	\$ 0	\$ 0
Legal	\$ 0	\$ 0	\$ 0
Scheduling	\$ 2,000	\$ 0	\$ 2,000
Contract/Change Order	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0
Subtotal	\$ 19,000	\$ 0	\$ 19,000
Miscellaneous Expenditures			
Printing	\$ 3,000	\$ 0	\$ 3,000
Furniture, Fixtures, and Equipment	\$ 0	\$ 0	\$ 0
Subtotal	\$ 3,000	\$ 0	\$ 3,000

II. PROJECT BUDGET SUMMARY (continued)

Budget Category	Project Budget	Impact of this Action	Revised Budget
Jurisdictional Review/Plan Check/Permit	\$ 7,000	\$ 0	\$ 7,000
County Services			
Code Compliance and Quality Control Inspections	\$ 27,000	\$ 0	\$ 27,000
Design Review	\$ 0	\$ 0	\$ 0
Design Services	\$ 0	\$ 0	\$ 0
Contract Administration	\$ 15,000	\$ 0	\$ 15,000
AED Support Services	\$ 0	\$ 0	\$ 0
Project Management	\$ 68,000	\$ 0	\$ 68,000
Project Management Support Services	\$ 0	\$ 0	\$ 0
Secretarial	\$ 4,000	\$ 0	\$ 4,000
Document Control	\$ 5,000	\$ 0	\$ 5,000
ISD Job Order Contract Management	\$ 0	\$ 0	\$ 0
DPW Job Order Contract Management	\$ 0	\$ 0	\$ 0
ISD ITS Communications	\$ 0	\$ 0	\$ 0
Project Security	\$ 0	\$ 0	\$ 0
Project Technical Support	\$ 4,000	\$ 0	\$ 4,000
Consultant Contract Recovery	\$ 4,700	\$ 0	\$ 4,700
Office of Affirmative Action	\$ 2,300	\$ 0	\$ 2,300
County Counsel	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0
Sheriff Job Order Contract Management	\$ 0	\$ 0	\$ 0
Design Services	\$ 0	\$ 0	\$ 0
Subtotal	\$ 130,000	\$ 0	\$ 130,000
Total	\$ 408,000	(\$ 57,000)	\$ 351,000

